

Governing Board Expects Superintendent to:

- Serve as its chief executive officer and professional advisor on all school matters.
- Remain loyal to the board and faithfully implement its decisions and policies, even if opposed to their adoption.
- Develop and maintain an efficient and effective management system for the school district.
- Assist the board with counsel and advice.
- Keep the board fully and accurately informed about school programs.
- Interpret the needs of the school district and make professional recommendations on all problems and issues considered by the board.
- Devote a large share of time to the improvement of instruction and be alert to advances and improvements in educational programs.
- Lead in the development and operation of an adequate program of district-community relations and participate in community activities.
- Use great care in nominating candidates for appointment to the school system staff and promote a strong staff development program.
- Recommend to the board purchase of technology, materials, supplies, and services that are appropriate to the purposes and needs of the school system.
- Establish and manage the financial operations of the school district to ensure adherence to the budget and wise use of school funds.

Superintendent Expects the Board to:

- Assist the superintendent with counsel and advice, providing the benefit of its judgment, business experience, and familiarity with school district and its community.
- Consult with the superintendent on all matters concerning the school system that the board is considering or about which it proposes to take action.
- Delegate to the superintendent responsibility for all executive functions and give the superintendent authority commensurate with those responsibilities.
- Make all employees of the school system responsible to the superintendent, refrain from any direct dealings with them, superintendent.
- Refer applications, complaints, and other communication concerning administrative matters (oral and written) to the superintendent.
- Provide adequate safeguards for the superintendent and other personnel so that they may perform their proper functions on a professional basis. Support the superintendent's efforts to protect the staff and schools from individuals and organizations seeking to exploit the schools for selfish reasons.
- Support the superintendent loyally and actively in all decisions and actions that conform to proper professional standards and the announced policy of the board, and accept full responsibility for administrative acts authorized by, or resulting from, the policies and decisions of the board.
- Hold the superintendent strictly responsible for the administration of the schools; require the superintendent to keep the board fully informed at all times, through both written and oral reports; review and appraise the results of the superintendent's work; and inform him or her when any results do not meet with the board's approval.

